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| Report of Waste and Recycling Manager  To  The Head of Neighbourhoods  On  25 March 2022 |
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| **AWARD OF CONTRACT FOR HAULAGE AND REPROCESSING OF GLASS COLLECTED FROM HERMITAGE LANE DEPOT** | |

**1 SUMMARY**

* 1. To seek approval for the award of a contract to URM Group for the haulage of glass from our depot for their facility to be reprocessed and recycled from 1st April 2022 to 31st March 2024.

As the estimated revenue will be £160,000 for 2 years, it is a key decision. There is an option of extending the contract to year 3 and year 4 if suitable for both parties following a price and service review.

**2 RECOMMENDATION**

**To be resolved by the Head of Neighbourhoods:**

That the contract for the haulage and reprocessing of glass collected from Hermitage Lane Depot be awarded to URM Group and that a contract be entered into with the URM Group.

1. **BACKGROUND**

3.1 The initial contract with Recresco Ltd covered year 1 of the glass recycling service. This provided an interim arrangement to enable more accurate information on tonnages and storage capacity to enable a longer term contract to be secured from year 2 onwards of the scheme.

3.2 The contract for the haulage and reprocessing of an estimated 2,500 tonnes of glass per annum has been subject to competitive open tendering through the Nottingham City Council procurement service.

3.3 Three tenders were submitted for the contract to collect and recycle the glass and have subsequently been evaluated in terms of specification requirements, quality and price. Following the evaluation it is recommended that the contract for haulage of the glass from the Hermitage Lane Depot Waste Transfer Station and subsequent re-processing be awarded to URM Group.

3.4 The URM tender seeks to collect the glass and transport it to Knottingley, West Yorkshire, where it will have any contaminants removed, then sorted into different colours, ready for reprocessing into new glass containers by Ardagh Glass on the same site. This increases the value of the glass and reduces the carbon required to reprocess it by keeping the reprocessing and manufacturing processes in one location.

3.5 URM tendered the highest price per tonne of glass collected from Hermitage Lane Depot, which, alongside their robust qualitative information within the tender regarding the collection and reprocessing arrangements, gave them the highest score during the evaluation process.

1. **OPTIONS AVAILABLE**

4.1 Award the contract to URM Group following the evaluation of the submitted tenders. This is the preferred option as this bid scored highest on evaluation.

4.2 Award the contract to one of the other contractors. This is not the preferred option. The other bidders did not score so highly on evaluation therefore awarding to one of these parties could leave the Council open to challenge.

4.3 Not award the contract. This is not a preferred option as the Council would be operating without the security of long term disposal arrangements of the glass and would carry a significant operational and financial risk.

**5 RISK ASSESSMENT OF RECOMMENDATIONS AND OPTIONS**

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| **Risk** | **Risk Assessment** | **Risk Level** | **Risk Management** |
| Reputational | Delay in awarding contract could result in the service being suspended if no disposal outlet is in place. | Medium | Award contract to ensure a smooth transition from one contractor to the next. |
| Financial | Failure to meet the glass recycling targets set by Nottinghamshire County Council will result in financial penalties. | Medium | Ensure contract is awarded in a timely manner to enable ongoing removal and disposal of glass collected. |
| Financial | Failure to award contract could result in the current offer included in the tender being reviewed and a new, lower offer is made. | Medium | Ensure contract is awarded in a timely manner to ensure the current offer is secured |

1. **IMPLICATIONS**
2. Relevant Legislation - The Council is a waste collection authority and has a duty to dispose of household waste in its area (Environmental Protection Act 1990). Section 45A of the Environmental Protection Act imposes a duty upon waste collection authorities to collect at least two types of recyclable waste from households. Regulation 13 of the Waste (England and Wales) Regulations 2011 (SI 2011/988) requires separate collection of waste paper, metal, plastic and glass.

(b) Human Rights – no direct implications

(c) Equality and Diversity –no direct implications

(d) Climate change and environmental sustainability – no direct implications .

(e) Crime and Disorder – no direct implications

(f) Budget /Resource –The URM contract as tendered has offers a higher rate per tonne than the existing contract, which, based on a minimum tonnage of 2,000 per annum, will generate additional income from this contract to support ongoing waste and recycling services across the district.

**7 COMMENTS OF STATUTORY OFFICERS**

1. Monitoring Officer – Advice in respect of the proposal has been sought from the Procurement Unit to ensure compliance with procurement legislation and the Council’s Contract Procedure Rules. The Legal Team will be instructed to prepare the contract with the UDM Group.

(b) Section 151 Officer – No additional comments

**8 CONSULTATION**

None.

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